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Information Resources User Agreement

- ☐ I accept responsibility for securely handling all information resources, USDA systems, and data to which I am granted access and will not exceed my authorized level of access.
- ☐ I understand that my access may be revoked or terminated for non-compliance with USDA security policies.
- ☐ I hereby accept responsibility to safeguard any USDA information contained in or received from these systems from unauthorized or inadvertent modification, disclosure, destruction, and use.
- ☐ I understand and accept that my use of any USDA systems may be monitored in accordance with agency policies as part of managing the system, protecting against unauthorized access and addressing security problems.
- ☐ I understand that my use of USDA systems provides no assurance as to the privacy of any information I may enter or communicate using USDA systems.
- ☐ I understand that personal passwords are not to be given to unauthorized users or left out in plain view. As an authorized user, I will not allow another individual to use my unique user ID and password. Any attempt to gain access to a computer system by posing as an authorized user (with their user ID) is termed masquerading or mimicking and is a security violation.
- ☐ I understand and agree that I must complete the online training course "USDA Security Literacy and Basics" within 60 days of being hired.
- ☐ I verify that I have read and will abide by the "Security Expectations and Rules of Behavior" which are available at:
ftp://ftp-fc.sc.egov.usda.gov/ITC/SecurityBrochures/SecurityExpectationsFlyer_Final.pdf

Signature_____Date_____

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